



Office of the City Manager

306 S Water Street • Silverton OR 97381
www.silverton.or.us

March 4, 2009

Somos Hispanas Unidas
In Care of Silverton Together
Silverton, OR 97381

Director,

I have enclosed the rental agreement by and between the City of Silverton and Somos Hispanas Unidas which was authorized by the City Council on March 2, 2009. I have indicated where your signature is needed and request one set of the documents be returned with a copy of your Certificate of Liability. The other set is for your records.

As stated in the agreement, rent in the amount of \$1.00 is due on April 8, 2009. Please submit to the Finance Department on or prior to the due date.

Please let me know if you have any questions or concerns.

Sincerely,

Janet Newport
Assistant to the City Manager

FAX 503-874-2260 • TTY 800-735-2900

City Manager 503-874-2205 • City Manager Assistant & Human Resource Manager 503-873-6117
The City of Silverton is an equal opportunity employer & service provider.